

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**Meeting Date: June 18, 2003Division: Growth ManagementBulk Item: Yes X No     Department: Planning**AGENDA ITEM WORDING:**

Approval of the second Supplemental Joint Participation Agreement for Contract AI 893 with the Florida Department of Transportation to provide funding for Transportation Planning Assistance, the Florida Keys Scenic Highway Program and Livable CommuniKeys Planning.

**ITEM BACKGROUND:**

The Florida Dept. of Transportation has continued its funding support for Monroe County transportation planning activities including traffic studies, travel time and delay studies, Florida Keys Scenic Highway planning, and planning assistance for the Stock Island and Key Largo Livable CommuniKeys plans.

**PREVIOUS RELEVANT BOCC ACTION:**

October 11, 2000- Board Approved Contract AI893 with FDOT for Transportation Planning Services.  
May 17, 2001 -Resolution 204-2001 authorizing an application to the National Scenic Byway Program for the development of the Florida Keys Scenic Highway Master Plan and authorizing the county to serve as the coordinating unit of government in the preparation of grant proposals.  
June 21, 2001- Board approved the Florida Keys Scenic Highway Advisory Group Agreement.  
September 20, 2001- Board Approved Contract AK519 with FDOT for the Scenic Highway Coordinator.  
October 22, 2002- First Supplement for Contract AI 893 to include the Florida Keys Scenic Highway Program

**CONTRACT/AGREEMENT CHANGES:**

Amend contract schedule, project description and responsibilities and budget to extend the contract to June 30, 2004, and provide \$370,000 of additional funding.

**STAFF RECOMMENDATIONS:**

Approval

TOTAL COST: \$ 670,000.00BUDGETED: Yes X No     COST TO COUNTY: \$ 0SOURCE OF FUNDS: FDOT GrantREVENUE PRODUCING: Yes N/A No X AMOUNT PER MONTH N/A Year     APPROVED BY: County Atty X OMB/Purchasing X Risk Management X

DIVISION DIRECTOR APPROVAL:

  
Timothy J. McGarry, AICPDOCUMENTATION: Included X To Follow      Not Required     DISPOSITION:     AGENDA ITEM # 123

## MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

## CONTRACT SUMMARY

Contract with: F.D.O.T. Contract # AI 893 FM25222811403  
 Effective Date: OCT. 11, 2000  
 Expiration Date: JUNE 30, 2004

Contract Purpose/Description:

To supplement FDOT Contract AI893 that will provide funding to Monroe County to undertake work elements related to general transportation planning, update of the long range transportation plan, to support the Florida Keys Scenic Highway Program and Livable CommuniKeys Program.

Contract Manager: K. M. Conaway 2500 Growth Mngmt/stop# 11  
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on June 18, 2003 Agenda Deadline: June 2, 2003

## CONTRACT COSTS

Total Dollar Value of Contract: \$ 670,000 Current Year Portion: \$ 370,000  
 Budgeted? Yes ☒ No ☐ Account Codes: 125-50501-530490-GW0114-530340  
 Grant: \$ 670,000.00  
 County Match: \$ 0

## ADDITIONAL COSTS

Estimated Ongoing Costs: \$ 0/yr For: 0  
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

## CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>[Signature]</i>	<u>6/5/03</u>
Risk Management	<u>6/5/03</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>[Signature]</i>	<u>6/5/03</u>
O.M.B./Purchasing	<u>6/4/03</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>[Signature]</i>	<u>6-5-03</u>
County Attorney	<u>6/3/03</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>[Signature]</i>	<u>6-3-03</u>

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DRAFT**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**  
**Number 2**

725-030-07  
 PUBLIC TRANSPORTATION  
 07/02  
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Financial Project No <u>25222811403</u> <small>(non-segment-phase-sequence)</small>	Fund <u>D XL</u>	FLAIR Approp <u>088854</u>
Contract No <u>A1893</u>	Function <u>215</u>	FLAIR Obj <u>790015</u>
Catalog of Federal Domestic Assistance Number _____	Federal No _____	Org Code <u>55062010630</u>
		Vendor No <u>VF586-000-749-054</u>
Catalog of State Financial Assistance Number _____		

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_  
 by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION an agency of the State of Florida  
 hereinafter referred to as the Department and Monroe County Planning Department  
2798 Overseas Hwy Suite 410 Marathon FL 33050 2227  
 hereinafter referred to as Agency

**WITNESSETH**

WHEREAS the Department and the Agency heretofore on the 11th day of October 2000  
 entered into a Joint Participation Agreement and

WHEREAS the Agency desires to accomplish certain project items as outlined in the Attachment A appended  
 hereto and

WHEREAS the Department desires to participate in all eligible items for this project as outlined in Attachment  
 A for a total Department Share of \$320 000 00

NOW THEREFORE THIS INDENTURE WITNESSETH that for and in consideration of the mutual benefits to flow  
 from each to the other the parties hereto agree that the above described Joint Participation Agreement is to be amended  
 and supplemented as follows

1 00 Project Description The project description is amended

**DRAFT**

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**2.00 Project Cost:**Paragraph 3.00 of said Agreement is increased by \$ 370,000.00bringing the revised total cost of the project to \$ 670,000.00Paragraph 4.00 of said Agreement is increased by \$ 320,000.00bringing the Department's revised total cost of the project to \$ 320,000.00**3.00 Amended Exhibits:**Exhibit(s) A of said Agreement is amended by Attachment "A".**4.00 Contract Time:**Paragraph 18.00 of said Agreement June 30th, 2004

FM # 252228-1-14-03

CONTRACT # AI 893

Agreement Date \_\_\_\_\_

**ATTACHMENT "A"**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT 2**

This attachment forms and integral part of that certain Supplemental Joint Participation Agreement between the Florida Department of Transportation and Monroe County Planning Department 2798 Overseas Highway, Suite 410 Marathon, Florida 33050-2227 dated \_\_\_\_\_.

**DESCRIPTION OF SUPPLEMENT (Include Justification for cost change):**

**Task 1-**

Increase funding for an additional year.

**Task 3-**

Amend scope to carry over funding for the Florida Keys Scenic Highway Coordinator, provide funding for two projects that support the implementation of the Corridor Management Plan: 20% match for the National Scenic Byway Grant Interpretive Plan, and Implementation of the Comprehensive Vegetation Management Plan.

Task 5- Amend scope and budget to provide funding for Livable CommuniKeys Planning.

<b>I. Project Cost:</b>	<b>As Approved</b>	<b>As Amended</b>	<b>Net Change</b>
	\$300,000.00	\$ 670,000.00	\$ 370,000.00
<b>Total Project Cost</b>	<b>\$300,00.00</b>	<b>\$ 670,000.00</b>	<b>\$ 370,000.00</b>
<b>II. Fund Participation:</b>	<b>As Approved</b>	<b>As Amended</b>	<b>Net Change</b>
Department:	\$ 300,000.00	\$ 620,000.00	\$ 320,000.00
Agency: FHWA		\$ 50,000.00	\$ 50,000.00
Other:			
<b>Total Project Cost:</b>	<b>\$300,000.00</b>	<b>\$670,000.00</b>	<b>\$ 370,000.00</b>

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CONTRACT # A1 893

Agreement Date \_\_\_\_\_

**EXHIBIT "A"****PROJECT DESCRIPTION AND RESPONSIBILITIES**

This exhibit forms an integral part of that certain Joint Participation Agreement between the State of Florida, Department of Transportation and the Monroe County Planning Department, 2798 Overseas Highway, Suite 410, Marathon, Florida 33050-2227 dated \_\_\_\_\_.

**PROJECT LOCATION:** Monroe County**PROJECT DESCRIPTION:** Monroe County Transportation Planning Program**SCOPE OF SERVICES****TASK 1: TRANSPORTATION PLANNING ASSISTANCE****PURPOSE:**

The purpose of this task is to provide funding for a general transportation planning consultant that will provide assistance to the Monroe County Planning Department to maintain the short and long range transportation planning programs of the County, and to provide assistance for general transportation planning and analysis activities, including data collection, technical support and review of development proposals.

**ACTIVITIES:**

The transportation planning consultant will provide assistance to the Monroe County Planning Department in the following areas: preparation of traffic impact reports, including attendance at appropriate public meetings and hearings; site plan reviews for internal traffic flows and access; provision of review comments on relevant transportation elements of reports and plans prepared by County staff in support of the comprehensive plan. This task may also include data collection, level of service analysis, and systems planning activities; including running the FSUTMS model and other technical support.

Monroe County staff will administer a consultant contract, issue work orders, prepare invoices for submission to the Department and participate in planning, analysis, and data collection activities as necessary. This project may also include special studies in support of the comprehensive planning program administered by the County Planning Department within the Keys.

**COST:****\$350,000.00****TASK 2: US1 ARTERIAL TRAVEL TIME AND DELAY STUDIES****PURPOSE:**

The Travel Time Studies will be used to monitor the level of service on US1 for concurrency management purposed pursuant to the Monroe County Comprehensive Plan. The studies will be conducted in accordance with the US1 LOS Task Force methodology which was approved by the County, the Florida Department of Transportation and the Florida Department of Community Affairs. The study may be conducted jointly by the Monroe County staff, and the general transportation planning consultant.

**ACTIVITIES:**

- A. Using the floating car method, travel time, speed and delay data will be recorded for Each of the 24 segments of U. S. 1 from Florida City to Stock Island; and the length of US 1 from the County line to the Cow Key Channel.
- B. The data will be recorded by date, day of week, time of day, and direction.

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**2. Florida Keys Scenic Highway Corridor Management Plan Implementation-****A. Interpretive Master Plan-to provide 20% match for National Scenic Byway Grant****B. Implementation of Comprehensive Vegetation Management Plan -**

Funding will be used to hire a contractor for the purpose of the removal of all Florida Exotic Pest Plant Council (EPPC)-listed species within the OHT/ROW followed by herbicide application, as necessary, and

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piling of all resulting biomass along the OHT/ROW for subsequent chipping by FDOT. The project is located entirely within the bounds of the Overseas Heritage Trail (OHT) portion of the Florida Department of Transportation's (FDOT) US Highway 1 right-of-way (ROW). The property is owned by the State of Florida and is co-managed by the FDOT and the Florida Department of Environmental Protection-Division of Recreation and Parks.

<b><u>COST:</u></b>	<b>\$200,000.00</b>
Salary	\$ 78,000.00
Travel	\$ 4,500.00
Marketing Development	\$ 17,500.00
Corridor Management Plan Implementation	\$ 100,000.00

**TASK 4: PROJECT ADMINISTRATION****PURPOSE:**

The purpose of this task is to ensure administration of the project by Monroe County Planning Department staff.

**ACTIVITIES:**

The task activities will include selecting and coordinating with a transportation planning consultant, issuing work orders, reviewing and approving consultant products, paying invoices, preparing quarterly progress reports, invoicing the Department, and generally administering the transportation planning program of the County.

**COST:**

0.00 \*\*\*

\*\*\* The cost of this task will be included under Tasks 1 and 3.

**TASK 5: LIVABLE COMMUNIKEYS PLANNING****PURPOSE:**

The purpose of the project will be to utilize professional consultant services to develop an area enhancement plans for Stock Island and Key Largo.

**ACTIVITIES:**

The purpose of the project will be to utilize professional consultant services to develop an area enhancement plans for Stock Island and Key Largo. The firm(s) selected shall provide planning, design services, and conduct a community charrette to analyze methods and alternatives to public and private property improvements to enhance the visual quality of the streetscape and identify bicycle, pedestrian and public transit improvements to help reduce traffic congestion on US 1 and in Key West. Issues to be addressed shall include visual enhancement, streetscapes, bicycle and pedestrian safety, appropriate parking, landscaping, lighting, signage and general aesthetics, the identification and enhancement of the planning area's "sense of place.", identification of opportunities for public/private partnerships and other funding mechanisms for implementation. The proposed recommendations are to be developed and considered in the context of the Florida Keys Scenic Highway Corridor Management Plan, the Overseas Heritage Trail and the Monroe County Livable CommuniKeys Plan. The exercise shall result in graphic alternatives, recommendations of the development of specific land development regulations necessary to facilitate and maintain improvements and community character, recommendations to improve bicycle and pedestrian access throughout the planning area and an implementation plan that includes planning estimates sufficient for preparing funding requests.

**COST:**

\$ 120,000.00

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Agreement Date \_\_\_\_\_

**EXHIBIT "B"**  
**PROJECT BUDGET**

This exhibit forms and integral part of that certain Joint Participation Agreement between the State of Florida, Department of Transportation and the Monroe County Planning Department 2798 Overseas Highway Suite 410, Marathon, Florida 33050-2227 dated \_\_\_\_\_.

I. PROJECT COST: \$ 670,000.00

II. PARTICIPATION:

Maximum Federal Participation	(52.24%) or	\$ 350,000.00
Public Agency Participation	( 0 %)	
In Kind		
Cash		
Other		

Maximum Department Participation		
Primary(D)	( 47.76 %)	\$ 320,000.00
Federal Reimbursable (DU) (FRA)(DFTA)		
Local Reimbursable (DL)		

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TOTAL PROJECT COST		\$ 670,000.00
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**SPECIAL CONSIDERATION BY PUBLIC AGENCY:**

The audit report(s) required in paragraph 7.6 of the Agreement shall include a schedule of project assistance that will reflect the Department's contract number, FM number and the Federal Identification number where applicable and the amount of state funding (receipt and disbursement of funds ) and any federal or local funding action from any other source with respect to the project.

**SPECIAL CONSIDERATIONS BY DEPARTMENT:** None .